

# 2019 Budget at a Glance



## 2019 Mayor and City Council

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The Colville City Council meets the second and fourth Tuesdays of the month at 6:30 p.m. in the Council Chambers at City Hall, located at 170 South Oak. The public is invited and encouraged to attend.

## City Management Staff

Holly Pannell, MMC, PFO  
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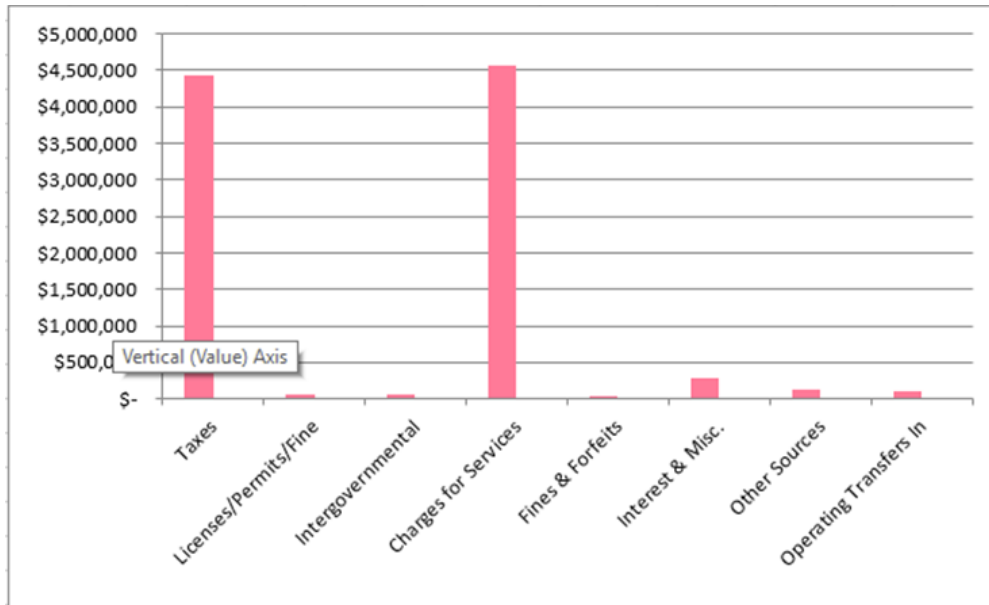
Ray Winsor  
*Fire Chief*  
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<b>BUDGET SUMMARY</b>		
<b>REVENUES BY SOURCE AND EXPENDITURES BY FUND</b>		
<b>REVENUES</b>	<b>2018 Actual</b>	<b>2019 Budget</b>
<b>All Funds</b>		
Taxes	\$ 4,597,879	\$ 4,439,000
Licenses & Permits	\$ 58,627	\$ 52,315
Intergovernmental	\$ 70,405	\$ 56,110
Charges for Services	\$ 4,623,319	\$ 4,559,506
Fines & Forfeits	\$ 48,285	\$ 42,555
Interest & Misc.	\$ 445,525	\$ 280,015
Other Sources	\$ 423,639	\$ 127,670
Operating Transfers In	\$ 78,566	\$ 102,435
Non Revenues	\$ 58,194	\$ -
<b>Total Revenue</b>	<b>\$ 10,404,440</b>	<b>\$ 9,659,606</b>
<b>EXPENDITURES by fund</b>	<b>2018 Actual</b>	<b>2019 Budget</b>
<b>General Fund</b>		
Administration	\$ 459,495	\$ 484,687
Legislative	\$ 42,449	\$ 46,100
Legal Services	\$ 226,089	\$ 229,671
Miscellaneous Govt.	\$ 25,314	\$ 31,200
Police	\$ 1,541,457	\$ 1,630,696
Fire	\$ 185,420	\$ 189,950
Airport	\$ 86,250	\$ 116,802
Building/Planning	\$ 341,806	\$ 288,750
Sr. Center	\$ 8,000	\$ 8,000
Recreation	\$ 259,883	\$ 288,930
Stevens Co. Historical	\$ 1,948	\$ -
Parks	\$ 250,814	\$ 213,000
Non-Expenditures	\$ 35,762	\$ -
Operating Transfers Out	\$ 141,450	\$ 181,870
<b>Street Fund</b>	\$ 1,049,577	\$ 1,024,560
<b>Library Fund</b>	\$ 146,434	\$ 157,825
<b>Parking Commission</b>	\$ 50,490	\$ 24,600
<b>Hotel/Motel Fund</b>	\$ 120,366	\$ 109,553
<b>Donation Fund</b>	\$ 6,755	\$ 1,000
<b>Drug Investigation Fund</b>	\$ 120	\$ -
<b>Debt Service Funds</b>		
General Obligation Bond	\$ 47,664	\$ 47,435
LID #99-1	\$ -	\$ -
<b>Proprietary</b>		
Water/Sewer	\$ 3,662,325	\$ 4,149,730
Storm Water	\$ 125,728	\$ 138,900
<b>USDA Reserve</b>	\$ -	\$ -
<b>FUTA Fund</b>	\$ 18,806	\$ 35,000
<b>L.I.D. Guaranty Fund</b>	\$ -	\$ -
<b>Vaagen Park Fund</b>	\$ 200	\$ 3,600
<b>Spencer Memorial Fund</b>	\$ 50	\$ -
<b>Vinson Fund</b>	\$ 53,520	\$ -
<b>Total Expenditures</b>	<b>\$ 8,888,172</b>	<b>\$ 9,401,859</b>

## *Where the Money Comes From*

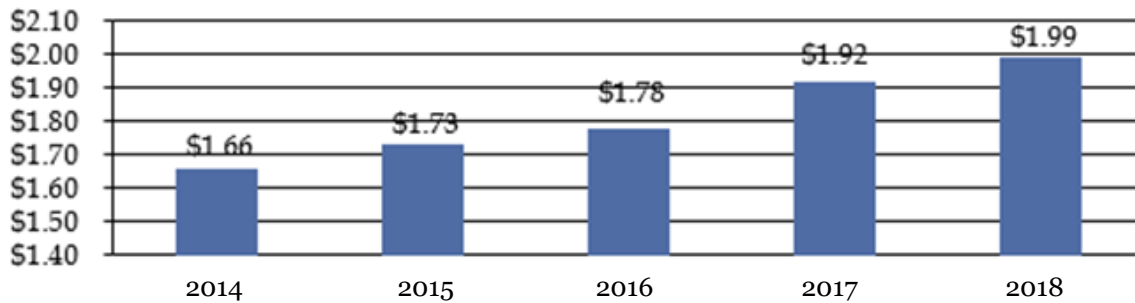
The City of Colville estimates approximately \$9.6 million in overall revenues in 2019 from a variety of sources.

### 2019 BUDGET REVENUES BY SOURCE



City Property Tax Allocation for a Typical Homeowner	
Year	2019
Home Value	\$120,000
City's Levy Rate	2.936803
<b>Annual Property Tax Paid to City</b>	<b>\$352</b>

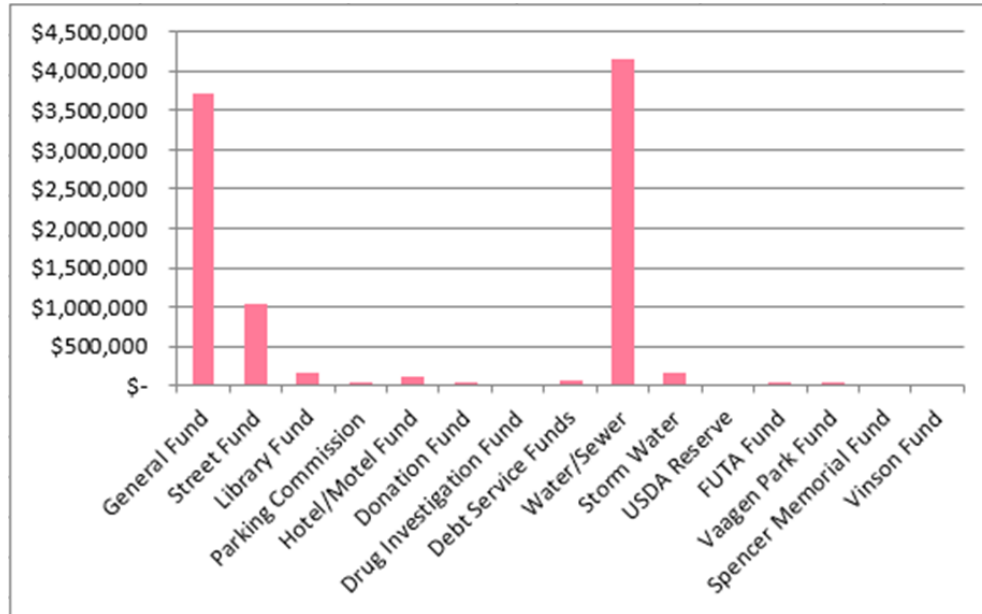
### 5-year sales tax revenue comparison (in millions)



## Where the Money Goes

In 2019, City of Colville expenditures are budgeted at approximately \$9.4 million. Money is spent to provide City services such as police, snow removal and maintenance, street and infrastructure improvements, and invest in the City's financial future.

### 2019 BUDGET EXPENDITURES BY FUND



#### **Legislative and Legal**

The City Council consists of seven Councilmembers. The Council is responsible for all legislative actions and policy-making for the City, including the budget. The Council is empowered with the authority to enact ordinances and policies to protect the rights of the citizens of the community and adopt regulations on rates and fees for services provided to the citizens. The Mayor is elected for a four-year term and serves as the Chief Administrative Officer. The Mayor is responsible for carrying out the policies of the City Council. The City Attorney's Office provides legal representation for all City departments, officials and employees. This includes handling civil litigation, prosecuting violations of City Ordinances, drafting and reviewing legal documents and rendering advice on a wide variety of legal issues.

#### **Financial Operations and Administration**

The City Clerk/Human Resources Manager ensures that the Mayor's directives are carried out. The City Clerk coordinates the financial function, including financial planning, the Annual Budget, Accounts Payable and Payroll. In addition, this department provides financial and budgetary reports for all users of such information and deals with all personnel issues including labor relations and insurance. The City Clerk is responsible for all City Council agendas and materials for Council meetings, and processing citizen's inquiries and service requests. The City Clerk ensures the safe keeping and archiving of all City records and maintains the City website.

The City Treasurer is responsible for the receipting, depositing, investing and accounting for all revenue for the City. These responsibilities include debt management, cash and investment management, accounting and asset monitoring and the Annual Financial Report. This department is also responsible for cashing and customer service for city utilities which consist of Water, Sewer, Parking and Airport usage. Additional functions include the sale of dog licenses, the handling of LID assessments and Business Registrations.







### **Parks & Recreation**

The Parks and Recreation Director is responsible for implementing and overseeing all City-sponsored recreation programs and swimming pool staff and programs. The Recreation Department provides programs, recreational activities and special events.

The Parks Department is responsible for the maintenance of seven parks, six ball fields, and soccer fields, City Hall grounds, Main Street planters, Main Street trees, Heritage Court and mowing duties at the Stevens County Historical Society Museum. Administration provides the management of the Park Department including, park acquisition and development, capital improvement planning and budget.

### **Building/Planning**

This department administers, authors, revises, and enforces policies and regulations associated with building, land use and community development. The Department processes construction and land use permits and administers State adopted regulations and City Ordinances.

### **Public Safety**

The Operations Division of the Police department carries the major burden of the workload. It consists of officers assigned to patrol units. Officers are responsible for responding to calls, conducting preliminary investigations, and crime prevention programs. The Investigations Division handles follow-up and long-term investigations, property and evidence processing duties. The Administration performs job functions that include planning, organizing, coordinating, directing and controlling all police related activities. This division also includes administrative support services and records system. Enforcement of Animal Control ordinances is one of the primary responsibilities of this department. Parking Control enforces the parking regulations in the downtown area of the City.



The Fire Department responds to emergency calls to protect life and property from fires. Personnel from this department are involved in extensive training. The Fire Department consists of approximately 35 well trained and dedicated volunteers.

### **Public Works**

The Water/Sewer Department maintains all water and sewer facilities within the City. Responsibilities include operation and maintenance of the City's water reservoirs, lines, pumps, hydrants, lift stations, booster stations, and purification equipment. In addition, the sewage treatment plant and sewer lines are dealt with by this department. Laboratory analysis of wastewater and specified ground water is sampled and tested by department employees. The Water/Sewer Department works with contractors during new construction. Maintains meters and provides meter readings for billing on a monthly basis. The Department is also in charge of the City's Cross-Connection Control activities which uphold the State standards set forth by the Department of Health Office of Drinking Water. This department is required to be certified in all areas mandated by City, State and Federal regulatory agencies, which pertain to water and sewer functions. The Municipal Services Administrator is responsible for managing short and long term infrastructure planning and implementation for the City. The Municipal Services Administrator explores infrastructure needs and oversees design of infrastructure projects and provides technical advice on infrastructure matters and keeps the public informed regarding infrastructure projects.



The Street Department performs the following services: storm drain maintenance, street resurfacing, pothole patching, sign maintenance, snow and ice removal, street striping, maintenance and repair of all city vehicles, tree trimming and roadside mowing, weed control and spraying, street sweeping, fall leaf pickup and Christmas tree pickup.

### **Library**

The Colville Public Library operates under an Intergovernmental Agreement with the Stevens County Rural Library District, which provides additional staffing, funding and resources. The Library provides a full range of public library services including books, newspapers, magazines, audio books, videos, DVD's, CD-ROMs and compact discs and on-line databases. Public Internet and computers with a wide range of software, including work processing, spreadsheets and web design are available, as well as a microfilm reader/printer and photocopy machine. The Library is fortunate to have numerous dedicated and caring volunteers.

### **Municipal Airport**

The Colville Municipal Airport is located on 66 acres of City owned property east of the City on State Route 20 and lies within the city limits. The site was developed in 1924 and has been the recipient of several FAA/DOT grants for development and maintenance. The Colville Airport has a 2,700 foot long, 45 foot wide asphalt surfaced runway and is oriented in a northeast/southwest direction. Facilities include a parking ramp large enough for 10 single engine aircraft and a City owned 8,000 gallon fuel facility.